

# Curriculum Vitae

## Dr Katherine Charlotte Miles

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Date of birth: 12/10/1979 Nationality: British Gender: Female

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### PROFILE

- 6 years experience teaching medical students and doctors in 3 countries, with a focus on Clinical Skills
- Masters Degree in Medical Education – University of Dundee, UK
- Certified Medical Educator
- Registered British Medical Doctor – General Medical Council, UK, no. 6319260
- Bachelor of Medicine and Bachelor of Surgery – University of Cambridge, UK
- Cambridge Certificate in English Language Teaching to Adults

In addition to teaching Clinical Skills (communication skills, physical examination skills and clinical procedures), Katherine has experience in the following areas:

- Designing and developing medical curricula
  - Implementing new teaching strategies and change management during curriculum transition periods
  - Using simulation technology in medical teaching
  - Designing and coordinating Objective Structured Clinical Examinations
  - Managing a Clinical Skills Education and Testing Center
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### WORK EXPERIENCE

**Sept 2019 – present** Faculty of Medicine, Hashemite University, Jordan

*Lecturer and Medical Education Trainer*

- Development and delivery of the Clinical Skills curriculum for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year medical students
- Development and delivery of Objective Structured Clinical Examinations for medical students
- Development and delivery of patient simulation scenarios and medical simulation with various manikins
- Delivery of training for Faculty development regarding best practice for aspects of medical education

**2015 – 2019** UK

*Masters Degree student and full-time mother to four children*

**2011 – 2015** Faculty of Medicine, Hashemite University, Jordan

*Lecturer and Manager of the Clinical Skills Education and Testing Center*

- Development and delivery of the Clinical Skills curriculum for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year medical students
- Development and delivery of Objective Structured Clinical Examinations for medical students
- Development and delivery of patient simulation scenarios and medical simulation with various manikins
- Delivery of training for University doctors
- Supervision and coordination of a core team of trainers
- Management of the Clinical Skills Education and Testing Center and simulation equipment

**2010 – 2011** Faculty of Medicine and Health Sciences, Aden University, Yemen

*Co-ordinator of DelPHE (Development of Partnerships in Higher Education) Project and Medical Educator*

- Development and delivery of communication skills training workshops for University doctors and medical students
- Responsible for finances and project budgeting
- Development of Communication Skills Curriculum for undergraduate medical students
- Organisation and coordination of doctor exchanges to Cambridge and East Anglia Universities

**2009 – 2010** International Learning Centers in Taiz, Yemen

*Medical Educator*

- Development and delivery of bespoke supplementary training courses for clinical medical students
- Delivery of basic life support courses

**2007 – 2009** Yemen

*Arabic language student and full-time mother to two young children*

**2006 – 2007** Addenbrookes Hospital, Cambridge, and Hinchingsbrooke Hospital, Huntingdon, UK  
*Medical Doctor (Pre-Registration House Officer)*

- Experience working as a medical doctor in the Acute Medical Ward, Stroke Unit, Respiratory Ward, Gastro-intestinal Surgery Ward and Vascular Surgery Ward
- Responsible for initial assessment of patients and admissions
- Management of patients including organising investigations, reviewing results and initiating treatment
- Response to medical emergencies

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## WORKSHOPS AND CONFERENCES

- 2019** International Association for Communication in Healthcare Research Summer School, Leiden, Netherlands – participant. 16<sup>th</sup> – 20<sup>th</sup> September 2019
- 2016** Visiting Speaker for the Hashemite University Medical Conference: A lecture on “The Future of Medical Education”. 24<sup>th</sup> March 2016
- 2014** Hashemite University: “Breaking Bad News” Workshop – Medical Educator for students from the International Federation of Medical Students Association. 17<sup>th</sup> June 2014
- 2014** Hashemite University: “Clinical Procedures” Workshop – Medical Educator for students from the International Federation of Medical Students Association. 2<sup>nd</sup> and 4<sup>th</sup> June 2014
- 2013** University of East Anglia: “DeIPHE Communication Skills Partnership” Workshop – Medical Educator and participant. 18<sup>th</sup> – 21<sup>st</sup> March 2013
- 2012** “Visiting Professor” to Kazakh National Medical University, Almaty, Kazakhstan – Lecturer at the National Conference and Medical Educator for a workshop on Communication Skills: “Calgary-Cambridge Framework - the Theory and in Practice”. 14<sup>th</sup> – 19<sup>th</sup> May 2012
- 2012** University of Cambridge: “Clinical Communication Skills” Workshop – participant  
University of East Anglia: “Consultation Skills Teaching Programme” Workshop – participant  
16<sup>th</sup> – 26<sup>th</sup> January 2012
- 2011** Hashemite University: “Consultation Skills Training the Trainers” Workshop – Medical Educator.  
28<sup>th</sup> and 30<sup>th</sup> November, 1<sup>st</sup>, 5<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> December 2011
- tEACH: “Curriculum development in Communication Skills Teaching” Conference - participant.  
31<sup>st</sup> August – 1<sup>st</sup> September 2011
- University of Cambridge: “Clinical Communication Skills” Workshop – participant  
University of East Anglia: “Consultation Skills Teaching Programme” Workshop - participant.  
20<sup>th</sup> February – 4<sup>th</sup> March 2011
- PRIME: “Care for the Patient and Care for the Doctor” Conference – participant  
8<sup>th</sup> – 12<sup>th</sup> January 2011
- Aden University: “3rd Communication Skills Workshop” - Medical Educator (teaching)  
2<sup>nd</sup> – 4<sup>th</sup> January 2011
- 2010** Aden University: “2nd Communication Skills Workshop” - Medical Educator (teaching)  
22<sup>nd</sup> – 24<sup>th</sup> November 2010
- Aden University: “1st Communication Skills Workshop” - Medical Educator (teaching)  
23<sup>rd</sup> – 27<sup>th</sup> October 2010

## RESEARCH AND PUBLICATIONS

- 2019** “Breaking Bad News: Experiences and Preferences of Patients, Relatives and Doctors in the Jordanian Context.”  
Poster and Oral Presentation at the International Association for Communication in Healthcare Forum  
17<sup>th</sup> – 19<sup>th</sup> September 2019

**2017 – present**

“Breaking Bad News: Experiences and Preferences of Patients, Relatives and Doctors in the Jordanian Context.”

Under editorial review of the BMC Medical Ethics Journal

**2016 – present**

“Medical Students’ Perceptions of an Innovative Teaching Environment within a Traditional Medical Curriculum: A Descriptive Study from the Hashemite University, Jordan.”

To be submitted to a medical education journal

**PRESENTATIONS AND AUDITS**

Presentation of Medical Elective Obstetric Research to the Medical Grand Round at Addenbrookes Hospital

Case Presentation of Tuberculosis to the Medical Grand Round at Hinchingsbrooke Hospital

Audit of Smoking Cessation Services in General Practice

Audit of Assessment of Inhaler Technique

Audit of Information Regarding Paediatric Surgery

Audit of Comprehensive Record Keeping in Medical Notes

**EDUCATION****2017**

Masters Degree in Medical Education

*University of Dundee (UK)*

**2014**

Postgraduate Diploma in Medical Education

*University of Dundee (UK)*

**2011**

Postgraduate Certificate in Medical Education

*University of Dundee (UK)*

**2007**

Full Registration as a Medical Doctor (number 6319260)

*General Medical Council (UK)*

**1999 – 2006**

Bachelor Degree of Medicine

Bachelor Degree of Surgery

Bachelor Degree of Arts (First Class)

Masters Degree of Arts

*University of Cambridge (UK)*

**2002**

European Computer Driving Licence (ECDL/ ICDL)

**1999**

Cambridge Certificate in English Language Teaching to Adults (Grade A)

*Solihull College and University Centre (UK)*

**1990 – 1998**

A-Levels: A - Chemistry, A - Mathematics, A - Further Mathematics, A - Physics,  
A - General Studies

STEP: 2 - Mathematics

GSEs: A - English, A\* - English Literature, A\* - French, A\* - Latin, A\* - Geography,  
A\* - Economics, A\* - Dual Award Science, A\* - Dual Award Science,  
A\* - Mathematics

*Nottingham Girls High School (UK)*

**PRIZES**

**2005** University of Cambridge Medical Elective Prize

**2003** University of Cambridge Emmanuel College Prize

**2001** University of Cambridge Emmanuel College Senior Exhibition Prize

**2000** University of Cambridge Emmanuel College Prize

University of Cambridge Hooper Scholarship

Shell Travel Bursary

**1998** Margaret Rose Pepper Memorial Prize

**1996** Nottingham Girls High School Achievement Prize

Nottingham Girls High School Mathematics Prize

**1994** Nottingham Girls High School Achievement Prize

## **ADDITIONAL SKILLS AND INTERESTS**

- 2015** American Council of Teaching of Foreign Languages (ACTFL) Examination – Arabic language level (spoken) – Advanced mid
- 1998** Bronze, Silver and Gold Duke of Edinburgh Awards
- 1997** Full UK Driving Licence
- 1997** Royal Academy of Dancing Ballet Grade 8 – Honours

## **REFERENCES**

Dr Mohammad AlTamimi, Head of Basic Sciences Department, Faculty of Medicine, Hashemite University, Jordan. Tel: +962 5 3903333. Email: mohammad.altamimi@hu.edu.jo

Dr Stella Howden, Senior Lecturer, Postgraduate Medicine, School of Medicine, University of Dundee, Nethergate, Dundee, DD1 4HN, UK. Tel: +44 1382381999. Email: s.howden@dundee.ac.uk

Dr Jonathan Silverman, Associate Clinical Dean, Clinical Skills Unit, School of Clinical Medicine, Cambridge, UK. Tel: +44 1223 769290. Email: js355@medschl.cam.ac.uk