

# CURRICULUM VITAE

Ezzat Ghaidan



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## **EDUCATION**

### ***2005 - 2008 Hashemite University***

***Jordan***

- ✓ M.A. (Accounting and Finance)
- ✓ Graduated : March 2008
- ✓ Cumulative Average : 3.78 ( A )
- ✓ Rating : Excellent

### ***1989 - 1993 Yarmouk University***

***Jordan***

- ✓ B.A Accountancy
- ✓ Graduated : Jan 1993
- ✓ Cumulative Average : 78
- ✓ Rating : Very good

## **PROFESSIONAL EXPERIENCE**

***Feb 2009 – Until now***

***Hashemite University***

***Jordan***

### **Instructor**

- ✓ Lecture in the following courses :
  - Principle of accounting 1
  - Principle of accounting 2
  - Intermediate Accounting 1
  - Intermediate Accounting 2
  - Managerial Accounting
  - Cost Accounting
  - International Accounting
  - Banks Accounting
  - Corporate Accounting
  - Financial statement analysis
  - Accounting Information System
  - Advanced accounting
  - Government accounting

***July2008- Jan2009***

***Zarqa Private University***

***Jordan***

### **Instructor**

- ✓ Lecture in the following courses :
  - Accounting subjects in English

- Principle of accounting 1 + 2
- Accounting implementations by Excel

**July 2008- Sep 2008 Applied Science Private University Jordan**

**Instructor – Part time**

- ✓ Lecture in the following course : Design Accounting System by Access

**Sep 2005- Jun 2008 Ministry of Education Jordan**

**Teacher - High School Education**

- ✓ Accounting
- ✓ Management
- ✓ Management Information System

**Oct 04 - Aug 05 Zarka National College Jordan**

**Instructor & Head of Accounting Section**

- ✓ Lecture in the following courses : Banking , Financing
- ✓ Prepare the monthly trail balance
- ✓ Prepare The Semiannual Balance Sheet & Income statements
- ✓ Prepare The Annual Balance Sheet & Income Statements
- ✓ To be assure all the reports that related for Tax ,Social Security ,Labor Office ,External Auditor are prepared & send for them
- ✓ Review all the Entries ,expenditure documents, salaries that prepared by the accountant
- ✓ Control the Cashier ,Bookshop
- ✓ Analysis and control the Students Receivables
- ✓ Member in the College Financial Committee

**Apr 99 - Jun 04 Al- Rajhi Banking & Investment Corp Saudi Arabia  
Business Analyst**

The main task for the business analyst is to be assuring all the users requirements are reflected in the system and he used the following ways:

- 1- The user requirements Analysis
- 2- Gap analysis
- 3- Test
- 4- Training
- 5- Implementation & support
- 6- Procedure and manual

**Oct 98 - Apr 99 New Horizon Saudi Arabia**

Banking system Instructor

- ✓ Make training for Al-Rajhi employee to use the SIB2000 system
- ✓ Make training for Al-Rajhi employee to use the MCGL system

**Dec 93 - Nov 97 Jordan Islamic Bank Jordan**

**Head of Credit Section**

- ✓ Study the customers loans request
- ✓ Visit the VIP customers to explain for them the bank services

**Accountant**

- ✓ Writ the entries on general journal and post it to GL
- ✓ Contribute to Prepare the trial balance, Income statement & balance sheet
- ✓ Prepare the reconciliation bank
- ✓ Contribute to Prepare the employees salary

**PROFESSIONAL TRAINING**

CAATS ( Computer Assisted Auditing Techniques)	Advanced Computer Technology	01 - 04 Mar 04
Fighting Money Laundering	Training Consultant	21 - 23 jun 03
Beginning of Visual Basic	Quick Training Center	26 Jan - 18 Feb 03
Microsoft Excel	Hasib Institute	23 Oct - 12 Nov 02
Oracle Discoverer For End Users	Oracle University	07 - 08 Oct 02
Oracle Discoverer for End Adm.	Oracle University	12 - 14 Oct 02
Oracle Warehouse Builder	Oracle University	03 - 05 Jun 02
Administering Budgeting & Planning	Oracle University	26 - 27 May 02
Using Oracle Budgeting & Planning	Oracle University	25 – 25 May 02
Oracle transfer Pricing	Oracle University	12 – 12 May 02
Oracle Cash Flow	Oracle University	11 – 11 May 02
Oracle Financial Analyzer Adm.	Oracle University	22 – 24 Apr 02
Introduction To Oracle Financial analyzer	Oracle University	20 - 21 Apr 02
Financial Data Manager Admi	Oracle University	25 – 25 May 02
Introduction To Oracle Financial Services Application	Oracle University	24 – 24 March 02
Beginning Microsoft Access	New Horizon	10 – 19 Jul 00
Intermediate Microsoft Access	New Horizon	22 – 25 Jul 00
Advanced Microsoft Access	New Horizon	05 – 08 Aug 00
The Credit Decision Standard	Islamic Bank	10 – 14 May 97
The Credit Decision Aspects	Islamic Bank	12 – 15 Apr 97
The Finance Management For Credit Managers	Jordanian Management Institute	19 – 23 Oct 96
The Finance & Investment in Islamic Banks	The Banking Institute	21 – 25 Sep 96
The Finance by Musharka	The Banking Institute	14 – 18 Sep 96
The Finance & Credit Analyses	The Banks Society	16 – 24 Jun 96
The Finance by Mudarba	The Banking Institute	04 – 08 Nov 95

**LANGUAGES**

- ✓ Arabic , native
- ✓ English , good command